

Action Taken Report for the Minutes of the 1st IQAC Meeting held at 07.30 p.m. (Online) on 21-10-2024

The following were the topics were discussed in the meeting and the action taken are as follows:

1. Value Added Courses

All the departments should take the necessary steps to conduct value added courses for a period of a minimum 30 hours duration spread across the year. The department of ECE has conducted a value-added course on Python. Similar programs can be conducted in other departments.

Action Taken:

All the departments planned and scheduled the value-added courses. The following are the courses planned and being conducted.

Dept.	Course Offered
Civil Engineering	Revit Architecture
Electrical and Electronics Engineering	MATLAB
Mechanical Engineering	CATIA

2. Results

The results of the previous academic year were discussed. To improve the results and support the students to get pass in the papers, additional classes were planned on Fridays for the following S2 courses – C Programming and Mathematics.

Action Taken:

15 students registered for the additional classes on C programming and Mathematics. The classes commenced from the last week of October 2024.

3. Internship

The departments should ensure that more students are undertaking internships. Students can opt for internships as a part of their final semester project work, as per the university guidelines.

Alumni can contribute and support the institution to get internships for the students.

Action Taken:

The contribution of alumni to support the students to get admitted in the internships was discussed in the alumni meeting. Alumni's participated in the meeting extended their willingness to support the institution on this aspect.

4. Alumni Engagement

Alumni interactions should be strengthened. Departments should invite alumni for motivational talks.

Action Taken:

A series of talks by alumni were planned and scheduled.

5. Audits

The audits conducted in the ongoing semester were discussed. The reports of these audits are made available in the google classroom. HoDs are requested to go through the reports and take appropriate action for improvement.

6. Tech Fest

A techfest is being planned in the month of January. Principal insisted for the participation of the students of ASET in the events organized by the other institutions.

7. International Conference

An international conference is being scheduled in the month of March. Students' projects can be converted into paper and be presented in the conference.

Action Taken:

The international conference is scheduled on 24th and 25th April 2025. Students of S8 are encouraged to present their project work as a paper in the conference.

8. Industrial Visits

The number of industrial visits should be improved. Students can be taken for exhibitions as a part of industrial visits.

Action Taken:

Industrial visits of 1 day were planned and scheduled by various departments.

9. Paper and Patent Publication

Students and staff members are asked to publish the papers in journals. Final year project works can be converted into patents and be published.

10.FDP and MOOC Courses

Faculty members are asked to register for swayam courses. These can be shown as FDP attended by the faculty.

Action Taken:

Faculty members were asked to register for the MOOC Course on Accreditation during the even semester of the academic year 2024-25.

11.ISO Recertification Process

ISO certification of the institution expires by February 2025. The recertification process is to be initiated.

Action Taken:

The recertification process is initiated and the external audit for the same is scheduled by March 2025.


PRINCIPAL